



Volunteer Role Description

Role Title : Volunteer Fire Cadet Instructor

Location: Hampshire and the Isle of Wight

Role purpose : To lead and deliver the Fire Cadets Programme

What will you do?

The Children and Young People Department is an enthusiastic team facilitating a variety of different programmes to children and young people. Hampshire and Isle of Wight Fire and Rescue Service are seeking volunteers who have the time, skills and enthusiasm to provide support, guidance and mentorship in both rewarding and challenging environments.

Fire Cadets is a nationally recognised educational programme available to young people aged 13 - 17. The Programme is delivered from various local fire stations where young people in groups of 15 - 20 cadets attend one evening a week for up to three hours. The Programme gives them an insight into working within the uniformed service as well as encouraging personal and social development and promoting self-discipline, teamwork, problem solving, social action and citizenship skills.

The Programme is designed in modules and is aimed at giving the cadets the opportunity to gain a nationally recognised BTEC Level 2 Award in Fire and Rescue Services in the community.

Your role will be to lead and instruct the delivery of the Programme, organise and provide administrative support to the Cadets and your colleagues, and communicating with the Fire Cadet Team Leader.

Responsibilities

- Applicants must be over 18 years of age.
- Applicants need to live within 10 miles of their preferred location.
- Commit to regularly lead the cadet unit for up to 3 hours on a weekly basis. This is during school term times only. Volunteers will be rostered within each unit as per your availability and therefore, you do not have to attend every week, but a regular commitment is required.
- To facilitate and deliver the Cadet programme and qualification as per the provided training and lesson plans.

- To exercise the duty of care for those young people whilst taking part in Fire Cadets activities.
- To adhere to and uphold the policies and procedures provided by Hampshire and Isle of Wight Fire and Rescue Service at all times.
- Maintain personal responsibility for Data Protection - collection, recording, information sharing, reviews, retention and disposal of information in compliance with Hampshire Fire and Rescue Service policies and legislation on the management of information.
- Undergo training and achieve the required standards.
- To attend and contribute to volunteer group information sessions, training and review meetings arranged at mutually convenient times.

Training and Support

Volunteers will receive full training (written and practical) to undertake this role effectively.

Volunteers will also receive:

- A full induction into the Service
- Regular feedback and support

DBS

This role is subject to an Enhanced Child Barred List DBS check

Hours

Up to three hours per week

Skills and Qualities

- ✓ Interest in helping young people
- ✓ An ability to communicate with different types of people
- ✓ Good organisational and administrative skills would be beneficial, but not essential.
- ✓ A willingness to learn new skills and undertake necessary training
- ✓ Excellent interpersonal skills
- ✓ Reliable, responsible and trustworthy
- ✓ Good written and verbal communication skills
- ✓ Friendly, professional, confident and approachable manner
- ✓ Willingness to work as part of a team and abide by specified procedures and processes

Expenses

You will be entitled to claim out of pocket expenses for travel whilst carrying out your role.

Identification

You will be provided with suitable clothing, PPE and identification to enable to undertake your role.

Benefits of being a Volunteer Fire Cadet Instructor

- Being a positive role model to young people within the local community
- Being part of a team working environment and meeting new people
- Inspiring young people to make a positive contribution to society through social action
- Enhancing your leadership, communication and teaching skills
- Receive training in drill yard supervision, safeguarding, managing challenging behaviour, qualification delivery and assessment in turn enhancing your employability skills
- Receive regular feedback and support from the Fire Cadet Team Lead and lots, lots more

For more information contact the Fire Cadet Delivery Manager on 07918 888204 or email fire.cadets@hantsfire.gov.uk

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