



**Hampshire
& Isle of Wight**
FIRE & RESCUE SERVICE

Information Compliance Team

Headquarters
Leigh Road
Eastleigh
Hampshire
SO50 9SJ

Sent by email to:

[REDACTED]

t. 02380 644000
e. DP@hantsfire.gov.uk
w. hantsfire.gov.uk

Date: 17 October 2024

Our Reference: FOI 089 24-25

Enquiries to: Information Compliance Officer

Freedom of Information Act 2000

Dear [REDACTED]

We are writing in respect of your application for the release of information held by the Service, which we received on 7 October 2024. We can confirm that we have now completed our search for the information requested.

You asked:

Could you please provide a copy of your rules and regulations concerning volunteers that represent your service and/or volunteer code of conduct? More precisely I would like to know of any rules, regulations or guidelines that govern the behaviour and duties of the Volunteers of the Fire and Rescue Team of The Hampshire Police and Fire Heritage Trust Museum which is presently located at Solent Sky Museum in Southampton.

Our answer:

We can confirm that we hold the information requested. Please find attached both our Volunteer Procedure (FOI 089 Volunteers within HIWFRS) and Volunteer Agreement (FOI 089 Agreement). We can confirm that these apply to the volunteers at the Hampshire Police and Heritage Trust Museum.

Please aware that we have redacted some personal data from the Volunteer Procedure per Section 40 of the Freedom of Information Act 2000. This is because release of this data would identify individuals to the world at large, which would be unfair to do in response to your request.

The above concludes our investigation into this matter.

Any future correspondence with Hampshire and Isle of Wight Fire and Rescue Service in relation to this matter should be sent to the Information Compliance Officer at the above address.

If for whatever reason you are unhappy with our response you may request an internal review by contacting DP@hantsfire.gov.uk or by writing to the Data Protection Officer at the above address.

Should you remain dissatisfied you can appeal against the internal review decision by contacting the Information Commissioners Office. This can be done online at www.ico.org.uk/foicomplaints or by post to The Information Commissioner, Wycliffe House, Water Lane, Wilmslow SK9 5AF.

Yours sincerely

Information Compliance Officer
Hampshire and Isle of Wight Fire and Rescue Service